



## ***IS-BWYLLGOR (POLISI AC ADNODDAU) Y CABINET***

***Yn syth Yn dilyn y Pwyllgor Craffu ar  
DYDD MAWRTH, 5 MEDI 2023, DYDD MAWRTH, 5 MEDI 2023***

***TEAMS/ HYBRID AT COUNCIL CHAMBER - PORT TALBOT CIVIC  
CENTRE***

### **Rhan 1**

1. Penodi Cadeirydd
2. Cyhoeddiad(au) y Cadeirydd
3. Datganiadau o fuddiannau
4. Cofnodion y Cyfarfod Blaenorol (*Tudalennau 3 - 10*)  
25 Gorffennaf 2023  
29 Awst 2023 (Arbennig)
5. Cwestiynau gan y cyhoedd  
Mae'n rhaid cyflwyno cwestiynau'n ysgrifenedig i'r Gwasanaethau Democrataidd, [democratic.services@npt.gov.uk](mailto:democratic.services@npt.gov.uk) - dim hwyrach na dau ddiwrnod gwaith cyn y cyfarfod. Mae'n rhaid i'r cwestiynau ymwneud ag eitemau ar yr agenda. Ymdrinnir â chwestiynau o fewn cyfnod o 10 munud.
6. Eitemau brys  
Unrhyw eitemau brys (boed yn gyhoeddus neu wedi'u heithrio) yn ôl disgrisiwn y Cadeirydd yn unol â Rheoliad 5(4)(b) Offeryn Statudol 2001 Rhif 2290 (fel y'i diwygiwyd).

7. Mynediad i Gyfarfodydd - Gwahardd y Cyhoedd (*Tudalennau 11 - 16*)  
Penderfynu gwahardd y cyhoedd o'r eitemau canlynol yn unol â Rheoliad 4 (3) a (5) Offeryn Statudol 2001 Rhif 2290 a'r paragraffau eithriedig perthnasol o Ran 4 Atodlen 12A Deddf Llywodraeth Leol 1972.

## **Rhan 2**

8. Dileu Dyledion y Mân Ddyledwyr (*Tudalennau 17 - 24*)

**K.Jones**  
**Prif Weithredwr**

**Canolfan Ddinesig,  
Port Talbot**

**Date Not Specified**

## **Aelodau'r Cabinet:**

**Cynghowyr:** S.K.Hunt, S.A.Knoyle a/ac A.Llewelyn

### ***Nodiadau:***

- (1) *Os nad yw unrhyw aelod o Fwrdd y Cabinet yn gallu bad yn bresennol, gall unrhyw aelod arall o'r Cabinet gyflenwi fel aelod etholiadol ar y pwyllgor. Gofynnir i'r aelodau wneud y trefniadau hyn yn uniongyrchol ac yna i hysbysu is adran y pwyllgor..*
- (2) *Ystyrir barn y Pwyllgor Craffu blaenorol wrth wneud penderfyniadau (proses craffu cyn penderfynu)*

**EXECUTIVE DECISION RECORD**

**25 JULY 2023**

**CABINET (POLICY AND RESOURCES) SUB COMMITTEE**

**Cabinet Members:**

Councillors: S.K.Hunt (Chairperson), S.A.Knoyle and A.Llewelyn

**Officers in Attendance:**

C.Griffiths, C.Furlow-Harris, S.Thomas, B.Dennedy, N.Blackmore, T.Rees and T.Davies

**Scrutiny Chair:** Councillor P.Rogers

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1. **APPOINTMENT OF CHAIRPERSON**

Agreed that Councillor S.K.Hunt be appointed Chairperson for the meeting.

2. **CHAIRPERSONS ANNOUNCEMENT/S**

The Chair welcomed all to the meeting.

3. **DECLARATIONS OF INTEREST**

No declarations of interest were received.

4. **MINUTES OF PREVIOUS MEETING**

The Minutes from the meeting of 18 April, 2023, were agreed as an accurate record.

5. **FORWARD WORK PROGRAMME 2023-24**

The Forward Work Programme was noted.

6. **PUBLIC QUESTION TIME**

No questions had been received.

7. **REGISTRY OFFICE - CELEBRANTS SERVICE**

Officers clarified that there were no impacts identified within the Integrated Impact Assessment, so this should have been ticked as 'neutral', rather than 'positive' or 'negative', within the appendix to the circulated report,

The Cabinet Member for Finance welcomed the new service as a means of income generation.

**Decisions:**

That having due regard to the integrated impact screening assessment:

1. Delegated authority be granted to the Head of Legal and Democratic Services to commence the provision of a celebrant service for services performed in the Neath Port Talbot locality.
2. The payment of £200 per celebrant service, be approved.
3. A report be brought back to the Cabinet (Policy and Resources) Scrutiny Committee on the provision of this service in Spring 2024.

**Reason for Decisions:**

To expand and enhance the service by offering Civil Funerals, utilising processes and skills already available, including bookings, customer engagement, building ceremonies and ceremony delivery, meeting increased demand for the local community.

**Implementation of Decisions:**

The decisions will be implemented after the three day call in period.

8. **NEATH PORT TALBOT WELSH CHURCH ACT TRUST FUND - ANNUAL REPORT 2022-23**

Officers corrected a typographical error on page 31 of the circulated report pack – line 2 of the table should read ‘The Rectorial Benefice of Aberavon, St Marys Church’ and ‘...external remedial works to maintain the fabric of the building’.

Line 3 of the same table, relates to ‘Sardis English Baptist Church, Resolven’.

**Decisions:**

1. That the draft annual report and financial statements for the year ended 31 March 2023, be approved.
2. That the draft annual report and financial statements be submitted to the Wales Audit Office for independent examination.
3. That the accounts be submitted to the Charity Commission, should no material changes are identified by Wales Audit Office.

**Reason for Decisions:**

To approve the draft annual report and financial statements for the Welsh Church Act Trust Fund 2022/23.

**Implementation of Decisions:**

The decisions will be implemented after the three day call in period.

9. **COMMUNITY COUNCILS MINOR PROJECTS SCHEME - CRYNANT COMMUNITY COUNCIL**

**Decision:**

That a grant of 60% of actual costs up to a maximum of £12,000, towards the cost of works to refurbish and improve a children's play area in the grounds of the community centre, be awarded to Crynant

Community Council (on receipt of paid invoices together with a copy bank statement).

**Reason for Decision:**

To enable community improvements.

**Implementation of Decision:**

The decision will be implemented after the three day call in period.

10. **COMMUNITY COUNCILS MINOR PROJECTS SCHEME - DYFFRYN CLYDACH COMMUNITY COUNCIL**

**Decision:**

That a grant of 50% of actual costs up to a maximum of £10,000, towards the purchase and installation of IT equipment; the set up of a permanent office base for the Clerk; and the purchase of a projector for the main hall, be awarded to Dyffryn Clydach Community Council (on receipt of paid invoices together with a copy bank statement).

**Reason for Decision:**

To enable community improvements.

**Implementation of Decision:**

The decision will be implemented after the three day call in period.

11. **MISCELLANEOUS GRANT FUND APPLICATIONS**

**Decisions:**

1. That the Trustees of Pontardawe Heritage and Visitor Centre be granted £2,600 per annum towards the cost of the rent (the equivalent of approx. 95% of the new rent), in relation to the lease of Pontardawe Heritage and Visitor Centre, Pontardawe.

2. That the British Red Cross be granted £1,000 to continue to support vulnerable people, for general support within the County Borough.
3. That the Trustees of Bryn Bowls Club be granted £575 per annum, towards the cost of the rent (the equivalent of approx. 95% of the new rent), in relation to the lease of the Bowls Pavilion at Bryn Recreation Ground.

**Reason for Decisions:**

To decide on the amount of financial support in respect of the grant applications received.

**Implementation of Decisions:**

The decisions will be implemented after the three day call in period.

12. **UPDATE ON THE ONGOING WORK TO SUPPORT THE ARMED FORCES COMMUNITY IN NEATH PORT TALBOT**

**Decision:**

That the report be noted.

**CHAIRPERSON**

Mae'r dudalen hon yn fwriadol wag



**EXECUTIVE DECISION RECORD**

**29 AUGUST 2023**

**CABINET (POLICY AND RESOURCES) SUB COMMITTEE**

**Cabinet Members:**

Councillors: S.A.Knoyle and A.Llewelyn (Chairperson)

**Officers in Attendance:**

C.Griffiths, D.Phillips, N.Blackmore, T.Rees and T.Davies

**Scrutiny Chair and Vice Chair:** Councillors P.Rogers and C.Jordan

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1. **APPOINTMENT OF CHAIRPERSON**

Agreed that Councillor A.Llewelyn be appointed Chairperson for the meeting.

2. **CHAIRPERSONS ANNOUNCEMENT/S**

The Chair welcomed all to the meeting.

3. **DECLARATIONS OF INTEREST**

No declarations of interest were received.

4. **PUBLIC QUESTION TIME**

No public questions were received.

5. **MISCELLANEOUS GRANT FUND APPLICATION (SHOWMEN'S GUILD SOUTH WALES AND NORTHERN IRELAND)**

Cabinet Members noted the discussion from the earlier Scrutiny Committee, which focused on the current review of the Miscellaneous Grand Fund Policy.

**Decision:**

That the one off application for grant assistance, to the amount of £11,000 to the Showmen's Guild South Wales and Northern Ireland, be approved.

**Reason for Decision:**

To agree the amount of financial support in respect of the grant application received.

**Implementation of Decision:**

The decision was for immediate implementation, following the consent of the relevant Scrutiny Chair, and was therefore not subject to the call-in process.

6. **MISCELLANEOUS GRANT FUND APPLICATION (TONNA CARNIVAL COMMITTEE)**

**Decision:**

That the one off application for grant assistance, to the amount of £900 to Tonna Carnival Committee, be approved.

**Reason for Decision:**

To agree the amount of financial support in respect of the grant application received.

**Implementation of Decision:**

The decision was for immediate implementation, following the consent of the relevant Scrutiny Chair, and was therefore not subject to the call-in process.

**CHAIRPERSON**



Cyngor Castell-nedd Port Talbot  
Neath Port Talbot Council

## **Report of the Head of Legal and Democratic Services**

### **Cabinet (Policy and Resources) Sub Committee – Tuesday, 5 September 2023**

#### **ACCESS TO MEETINGS/EXCLUSION OF THE PUBLIC**

<b>Purpose:</b>	To consider whether the Public should be excluded from the following items of business.
<b>Item (s):</b>	Item 8 – Debtor Write Offs
<b>Recommendation(s):</b>	That the public be excluded from the meeting during consideration of the following item(s) of business on the grounds that it/they involve(s) the likely disclosure of exempt information as set out in the Paragraphs listed below of Schedule 12A of the Local Government Act 1972 as amended by the Local Government (Access to Information) (Variation) (Wales) Order 2007 subject to the Public Interest Test (where appropriate) being applied.
<b>Relevant Paragraph(s):</b>	14

#### **1. Purpose of Report**

To enable Members to consider whether the public should be excluded from the meeting in relation to the item(s) listed above.

Section 100A (4) of the Local Government Act 1972 as amended by the Local Government (Access to Information) (Variation) (Wales)

Order 2007, allows a Principal Council to pass a resolution excluding the public from a meeting during an item of business.

Such a resolution is dependant on whether it is likely, in view of the nature of the business to be transacted or the nature of the proceedings that if members of the public were present during that item there would be disclosure to them of exempt information, as defined in section 100I of the Local Government Act 1972.

## **2. Exclusion of the Public/Public Interest Test**

In order to comply with the above mentioned legislation, Members will be requested to exclude the public from the meeting during consideration of the item(s) of business identified in the recommendation(s) to the report on the grounds that it/they involve(s) the likely disclosure of exempt information as set out in the Exclusion Paragraphs of Schedule 12A of the Local Government Act 1972 as amended by the Local Government (Access to Information) (Variation) (Wales) Order 2007.

Information which falls within paragraphs 12 to 15, 17 and 18 of Schedule 12A of the Local Government Act 1972 as amended is exempt information if and so long as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

The specific Exclusion Paragraphs and the Public Interest Tests to be applied are listed in Appendix A.

Where paragraph 16 of the Schedule 12A applies there is no public interest test. Members are able to consider whether they wish to waive their legal privilege in the information, however, given that this may place the Council in a position of risk, it is not something that should be done as a matter of routine.

**3. Financial Implications**

Not applicable

**4. Integrated Impact Assessment**

Not applicable

**5. Valleys Communities Impact**

Not applicable

**6. Workforce Impact**

Not applicable.

**7. Legal Implications**

The legislative provisions are set out in the report.

Members must consider with regard to each item of business the following matters.

- (a) Whether in relation to that item of business the information is capable of being exempt information, because it falls into one of the paragraphs set out in Schedule 12A of the Local Government Act 1972 as amended and reproduced in Appendix A to this report.

and either

- (b) If the information does fall within one or more of paragraphs 12 to 15, 17 and 18 of Schedule 12A of the Local Government Act 1972 as amended, the public interest test in maintaining the

exemption outweighs the public interest in disclosing the information; or

- (c) if the information falls within the paragraph 16 of Schedule 12A of the Local Government Act 1972 in considering whether to exclude the public members are not required to apply the public interest test by must consider whether they wish to waive their privilege in relation to that item for any reason.

**8. Risk Management**

To allow Members to consider risk associated with exempt information.

**9. Recommendation(s)**

As detailed at the start of the report.

**10. Reason for Proposed Decision(s):**

To ensure that all items are considered in the appropriate manner.

**11. Implementation of Decision(s):**

The decision(s) will be implemented immediately.

**12. List of Background Papers:**

Schedule 12A of the Local Government Act 1972

**13. Appendices:**

Appendix A – List of Exemptions

## Appendix A

<b>NO</b>	<b>Relevant Paragraphs in Schedule 12A</b>
<b>12</b>	Information relating to a particular individual
<b>13</b>	Information which is likely to reveal the identity of an individual
<b>14</b>	Information relating to the financial or business affairs of any particular person (including the authority holding that information).
<b>15</b>	Information relating to any consultations or negotiations, or contemplated consultations or negotiations in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority
<b>16</b>	Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
<b>17</b>	Information which reveals that the authority proposes: <ul style="list-style-type: none"><li>• To give under any enactment a notice under or by virtue of which requirements are imposed on a person, or</li><li>• To make an order or direction under any enactment.</li></ul>
<b>18</b>	Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

Mae'r dudalen hon yn fwriadol wag



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